

FALL REGISTRATION GUIDELINES

Pre-registration for the Fall will be accepted from currently enrolled families through February. After February, we will process fall pre-registrations on file from the general public according to the date the complete package was received. Remaining openings will be available to the general public on a first come, first served basis. It is possible that a program or session could be fully subscribed by our returning student base. The more flexible that you are in your choices, the better your chances of getting a preferred spot. Our priority for fulfilling your choice of attendance will be according to the date the registration form, along with the registration fee, is returned to the school. The registration fee is one hundred twenty-five (\$125.00) dollars per child; your registration is incomplete without both the form and the fee. Registration fees will be deposited in the month they are received. Twenty-five dollars of the registration fee is non-refundable. At any time before June 1st, you may withdraw and receive a refund of \$100.00 of your registration fee. Between June 1st and Labor Day, you may withdraw and receive \$50.00 of your registration fee. After Labor Day, no part of the registration fee will be refunded.

On the registration form itself, indicate both a primary and a secondary choice. In the past we have been quite successful in accommodating most of our returning students' first choice. But in order to guarantee at least your second choice, you must select one. In the event that we cannot get you into your primary choice and you have not indicated a secondary choice, we will try to match either your program or your attendance session, but not both.

Monthly tuition for the coming year has been set at \$230, \$275, \$315 and \$360 for 3-day, 4-day, 5-day and Kindergarten programs, respectively. On the Registration form, tuition is shown both as an annual amount and its monthly equivalent. We accept monthly payments toward the annual tuition. We do not pro-rate tuition for times that you are out of town, choose not to attend or for any holidays, vacations or snow days. A winter vacation and a spring break are part of the program, just as in any other public or private school. Students who enroll after the start of the school year do get a tuition pro-ration based on the number of months and any partial month left in the school year.

We also provide a tuition discount for those families with two or more children in attendance at the same time. A twenty-percent discount applies to the second child, thirty-percent for the third child, etc. Note that these discounts are applied to a particular child's tuition, not to the family's tuition bill as a whole. An example will serve to illustrate: John and Jane Doe attend 4-days and 3-days, respectively. John's tuition is \$275.00 per month. Jane's 3-day tuition is regularly \$230.00 per month. She is eligible for a twenty-percent discount as the second child. Her tuition is $\$230.00 - \46.00 (20% of 230) = \$184.00 per month. The Doe family's total tuition for their two children comes to $\$275.00 + \$184.00 = \$459.00$ per month.

If you elect to remit tuition on a monthly basis, it is due on the first day of the month that your child is scheduled to attend. It is late after your child's fifth scheduled attendance.